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5 April 1954

SECURITY OFFICE

9. MISSION

The Director of Security is charged with the preparation and execution of the Agency's security program, and with the performance of security inspection functions.

10. FUNCTIONS

The Director of Security shall:

a. Recommend the establishment of Agency policies relating to security, and establish procedures for their implementation.

b. Establish safeguards necessary to prevent penetration of Agency activities by unauthorized individuals; develop domestic counter-intelligence programs for the Agency.

c. Obtain and evaluate through investigation and liaison contact pertinent information regarding personnel for employment, assignment, or association with the Agency. Approve or disapprove from a security standpoint the employment or utilization of individuals by the Agency.

d. Determine the effectiveness with which security programs and policies are being accomplished.

e. Coordinate and engage in policy and program planning of emergency measures.

f. Prescribe security policies relating to the liaison and contact relations of Agency officials with others; establish and maintain necessary liaison with officials of other Government agencies on security matters.

g. Investigate reports of violation or noncompliance with security policies or regulations and recommend or initiate appropriate action as may be required.

h. Make necessary inspections, investigations, and reports to assure proper maintenance of security.

i. Conduct certain activities pertaining to the overall alien program.

j. Conduct research in security fields.

k. Provide trained professional security officers as required to Agency missions and installations.

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June 1954

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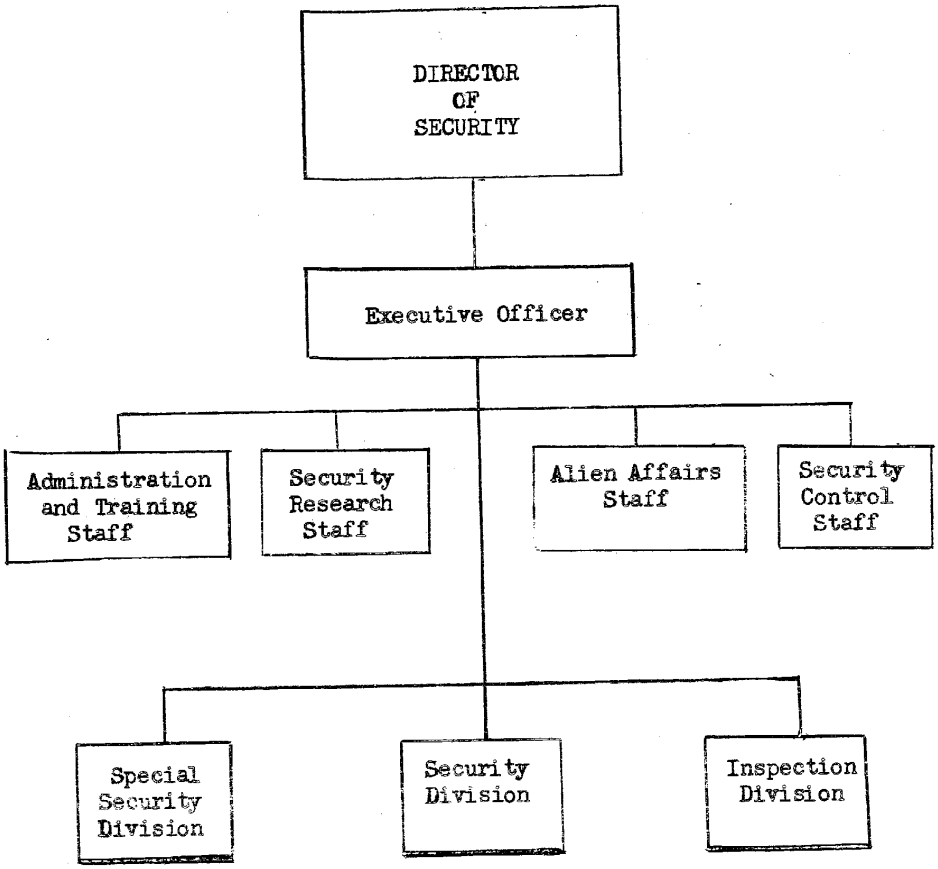

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